

Chief  
James R. Bixler

Assistant Chief  
Jay Wiggins

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Commissioners:

Colleen M. Adler  
David Albertson  
Gordon S. Babo

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## MINUTES OF SEPTEMBER 5, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Board Chair Colleen M. Adler called the meeting to order at 3:00 p.m. Commissioner David Albertson, Commissioner Gordon S. Babo, Chief James R. Bixler, Admin Services Manager (ASM) Ramona Wheeler and Administrative Assistant (A/A) Elizabeth Vickstein attended. Also in attendance: Capt. Arron Reynolds, Lt. Al Parker, FF Aidan Bibby and IT Computer Expert George Berz. Excused: Assistant Chief (A/C) Jay Wiggins.

### READING AND APPROVAL OF MINUTES

The minutes of August 15, 2023 Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes as written. Commissioner Babo seconded. Motion passed.

### REPORTS OF OFFICERS & BOARDS

#### SECRETARY'S REPORT

Secretary to the Board reported correspondence from the Board for Volunteer Firefighters regarding an injured firefighter. The voucher to pay for medical treatment was reviewed and signed by Board Chair Adler and Chief Bixler. In addition, the Secretary confirmed commissioners plan to attend the upcoming 2023 Washington Fire Commissioners Association Conference as well as the Snure Laws Update Seminar hosted at the event.

#### REVIEW OF RESOLUTIONS

Resolution #2023-38 Payroll & Expense vouchers #27230454 – #27230485 in the amount of \$29,095.39 was available for review and discussion. After review and discussion, Commissioner Babo made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2023-39 Transfer from Reserve Fund to Current Expense Fund in the amount of \$25,000.00 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

#### CHIEF'S REPORT

Labor Day: Chief Bixler shared that both A/C Wiggins and Capt. Hayes are currently on vacation and mentioned the Labor Day weekend itself was largely uneventful. Chief reported our team participated in the Annual Island Parade, and the Anderson Island Firefighters Association spent time and effort rebuilding the prop house for the Country Fair, which allows children to take turns fighting a simulated fire. Board Chair Adler commended Capt. Reynolds on the redesign of the prop house. The District has recently responded to several fire and smoke investigations as well as a few marine calls. One of our volunteer members will be undertaking repairs to Brush 279, while Capt. Hayes is on vacation.

September 5, 2023

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CA \_\_\_\_\_  
DA \_\_\_\_\_  
GB \_\_\_\_\_

## **TRAINING OFFICER REPORT**

Capt. Reynolds provided an update on personnel training. CPR/First Aid training for Recruit Academy is scheduled for Saturday (10/9/2023). New recruits will be cleared to attend calls after this training. Lt. Parker added that publicly available CPR training will be scheduled at a later date. The instructor for the weekend's S-212 chainsaw class will be arriving Friday afternoon and will be staying in the residential quarters.

Disaster First Aid with the Department of Emergency Management (DEM) is scheduled for November 4, 2023. DEM will provide instruction for up to 16 students. The District has 10 students registered and will consider opening spots for community members to fill the class. DEM will be attending the Annual Safety fair, along with South Sound 911, and will bring new materials including information on evacuation alert levels. Capt. Reynolds shared a conversation he had with the Anderson Island Amateur Radio Club regarding the possibility of using a dedicated FM channel for emergency alerts.

## **UNFINISHED BUSINESS**

Capital Building Project: No update.

Internet Service Provider: Chief reported on findings with IT Computer Expert George Berz regarding the feasibility of Starlink broadband satellite internet. Chief shared the report prepared by Mr. Berz; discussion ensued. Chief stated communications are one of our greatest assets and our greatest need. He has also initiated research into the feasibility of satellite phones for the District. Commissioner Albertson inquired whether satellite phones would be a CenturyLink backup or replace the service. Chief stated he would initially prefer to have both and provided preliminary data on costs. Chief mentioned that he would like to discuss communications during 2024 budget planning as well. Board Chair Adler stated that the Internet Service Provider line item can be removed from unfinished business.

## **NEW BUSINESS**

None.

## **PUBLIC INPUT**

None.

## **2023 BOARD MEETING SCHEDULE**

Sep 19, 2023	3:00 PM
Oct 3, 2023	3:00 PM
Oct 17, 2023	3:00 PM
Nov 7, 2023	3:00 PM
Nov 21, 2023	3:00 PM
Dec 4, 2023	3:00 PM ~ <i>Monday</i>
Dec 19, 2023	3:00 PM
Jan 3, 2024	3:00 PM
Jan 16, 2024	3:00 PM
Feb 6, 2024	3:00 PM
Feb 20, 2024	3:00 PM
Mar 5, 2024	3:00 PM
Mar 19, 2024	3:00 PM
Apr 2, 2024	3:00 PM
Apr 16, 2024	3:00 PM

May 7, 2024 3:00 PM  
May 21, 2024 3:00 PM  
Jun 4, 2024 3:00 PM  
Jun 18, 2024 3:00 PM

**ADJOURN**

There being no further business for discussion, the meeting adjourned at 3:38 p.m.

**APPROVED:**

**ATTEST:**

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**Colleen M. Adler**, Board Chair

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**David Albertson**, Commissioner

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**Gordon S. Babo**, Commissioner

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**James R. Bixler**, Secretary to the Board