

Chief
James R. Bixler

Assistant Chief
Jay Wiggins

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Commissioners:

Colleen M. Adler
David Albertson
Gordon S. Babo

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12207 Lake Josephine Blvd | Anderson Island, WA 98303

MINUTES OF DECEMBER 19, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner David Albertson called the meeting to order at 3:00 p.m. Commissioner Gordon S. Babo, Chief James R. Bixler, Admin Services Manager (ASM) Ramona Wheeler, and Administrative Assistant (A/A) Elizabeth Vickstein attended. Also in attendance: Capt. Arron Reynolds, Capt. Jeff Hayes, and Lt. Al Parker, Resident, Firefighter (FF) Aidan Bibby, and FF Aiden Manning. Excused: Commissioner Colleen M. Adler and Assistant Chief Jay Wiggins.

READING AND APPROVAL OF MINUTES

The minutes of December 4, 2023 Regular Board Meeting were presented; however, approval was postponed until the next regular Board Meeting in January.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2023-53 Payroll & Expense vouchers #27230667 – #27230689 in the amount of \$30,683.36 was available for review and discussion. After review and discussion, Commissioner Babo made a motion to approve. Commissioner Albertson seconded. Motion passed.

FINANCIAL REPORT

The Financial Report for all funds through the month of November was available for review. It is comprised of the most recently closed District financials, via Pierce County's online dashboard. Effective Cash Balance by fund as well as Investment Purchases managed by the County are reflected in this summary.

DISTRICT FUND	CASH ON HAND	INVESTMENTS	TOTAL CASH BALANCE
Current Expense Fund	\$29,078.65	\$20,036.87	\$49,115.52
Reserve Fund	\$46.15	\$432,779.64	\$432,825.79
G.O. Fund	\$241.60	\$29,629.63	\$29,871.23
Capital Project Fund	\$75,417.08	\$75,419.08	\$790.12

CHIEF'S REPORT

Station 27 Business: Chief Bixler reported that 2500 feet of boom was cleaned out and replaced in the oil spill HazMat trailer. Some flooring in the trailer had been compromised and that has been replaced. Additional

shelving has been placed in the garage. Personnel are working to empty two Conex boxes, which will likely be used for live fire training. Chief also informed the Board he will be taking a vacation in early January.

McNeil Mutual Aid Contract: Chief reported that the District’s contract for mutual aid to McNeil Island is still in effect but due for renewal in June 2024.

TRAINING OFFICER REPORT

Chief reported that OTEP drill with EMS training will be held tonight, as there will be no fire drill next week on Tuesday, December 26.

UNFINISHED BUSINESS

Capital Building Project: No update.

NEW BUSINESS

None.

PUBLIC INPUT

None.

BOARD MEETING SCHEDULE

Jan 2, 2024	3:00 PM
Jan 16, 2024	3:00 PM
Feb 6, 2024	3:00 PM
Feb 20, 2024	3:00 PM
Mar 5, 2024	3:00 PM
Mar 19, 2024	3:00 PM
Apr 2, 2024	3:00 PM
Apr 16, 2024	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:14 p.m.

APPROVED:

ATTEST:

Colleen M. Adler, Board Chair

David Albertson, Commissioner

Gordon S. Babo, Commissioner

James R. Bixler, Secretary to the Board