

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:

Colleen M. Adler
David Albertson
Gordon S. Babo

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MINUTES OF FEBRUARY 7, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner David Albertson called the meeting to order at 3:00 p.m. Commissioner Gordon S. Babo, Chief James R. Bixler, and Administrative Assistant (A/A) Elizabeth Vickstein attended. Excused: Commissioner Colleen M. Adler and Assistant Chief (A/C) Jay Wiggins.

READING AND APPROVAL OF MINUTES

The minutes of January 17, 2023 Regular Board Meeting were presented. Commissioner Babo made a motion to accept the minutes as written. Commissioner Albertson seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

Secretary to the Board reported on correspondence received by the District from the Pierce County Auditor. The Pierce County election document confirmed the incumbent position for Commissioner Position 2 is open for the November 2023 election. Correspondence was also received from South Sound 911, promoting an orientation for new Board members that will take place March 8, 2023.

REVIEW OF RESOLUTIONS

Resolution #2023-05 Payroll & Expense vouchers #27230077 – #27230100 in the amount of \$29,826.82 was available for review and discussion. After review and discussion, Commissioner Babo made a motion to approve. Commissioner Albertson seconded. Motion passed.

CHIEF'S REPORT

Chief Bixler shared that one of our volunteer firefighters sustained an injury to their finger while performing station duties. The necessary paperwork has been filed and the firefighter has received treatment for the injury. Chief also shared that our new arrangement with Olympic Ambulance has so far proved successful.

Chief Bixler proposed that succession planning and employment projection be considered as part of a separate long-range planning meeting with the Board. There may be a benefit to an administrative retreat dedicated to the discussion.

TRAINING OFFICER REPORT

Chief Bixler gave report on the upcoming EMT course. The final contract for the class has been finalized with Norma Pancake, who also serves as EMS Director for Pierce County. Six students have committed to attending

February 7, 2023

Page 1 of 2

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the EMT course, and we will attempt to fill remaining available spots before classes commence. Personnel training is proceeding as scheduled; the Live Burn went as planned.

UNFINISHED BUSINESS

District personnel were toned out for a 9-1-1 Emergency medical call as the Board Meeting commenced. After addressing District business critical to our mission, Commissioner Albertson made a motion to table all unfinished business until the next regular meeting. Commissioner Babo seconded, and the motion passed to table discussion on unfinished business.

Capital Building Project: Discussion tabled.

Insurance Review: Discussion tabled.

Radio Communications: Discussion tabled.

Chief’s Contract Renewal: Discussion tabled.

Succession Planning: Discussion tabled.

Employment Projection: Discussion tabled.

NEW BUSINESS

None.

PUBLIC INPUT

None.

BOARD MEETING SCHEDULE

Feb 21, 2023	3:00 PM
Mar 7, 2023	3:00 P.M.
Mar 21, 2023	3:00 PM
Apr 4, 2023	3:00 PM
Apr 18, 2023	3:00 PM
May 2, 2023	3:00 P.M.

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:15 p.m.

APPROVED:

ATTEST:

Colleen M. Adler, Board Chair

David Albertson, Commissioner

Gordon S. Babo, Commissioner

James R. Bixler, Secretary to the Board