

Chief  
James R. Bixler  
  
Assistant Chief  
Jay Wiggins



Commissioners:  
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## MINUTES OF OCTOBER 5, 2021 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner Dale Porterfield called the meeting to order at 3:00 p.m. Commissioner Colleen Adler, Commissioner Dave Albertson, Chief Jim Bixler, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Capt. Arron Reynolds and Capt. Jeff Hayes. Excused: Assistant Chief (A/C) Jay Wiggins.

### READING AND APPROVAL OF MINUTES

The minutes of September 21, 2021, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the corrected minutes. Commissioner Adler seconded the motion. Motion passed.

### REPORTS OF OFFICERS & BOARDS

#### SECRETARY'S REPORT

No correspondence.

#### REVIEW OF RESOLUTIONS

Resolution #2021-37 Volunteer Reimbursement 2021 Q3 vouchers #27210482 – #27210513 in the amount of \$11,340.12 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2021-38 Payroll & Expense vouchers #27210514 – #27210540 in the amount of \$31,407.27 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

#### CHIEF'S REPORT

Religious Exemption: Chief Bixler presented a new District form for review: Request for Accommodation on religious exemptions, for the COVID-19 vaccination. Chief also outlined our current efforts at the fire station to meet mandated requirements by the October 18 deadline.

BLS Patient Transports: Chief reported that he and A/C Wiggins met with West Pierce Fire leadership for a meeting to discuss current challenges and possible solutions regarding patient transport from the island and the transfer of medical care between districts. WPF is exploring alternatives for BLS transport on the mainland, and one option that is under consideration is the medical transportation service offered by Uber Health.

Steilacoom Parking: Chief gave an update on his conversation with the mayor of Steilacoom, regarding parking space for a District vehicle to accommodate patient transports.

Marine 279 Repairs: Chief reported on the status of M279 and stated repairs are nearly finished. In addition, the individual providing expertise on the wiring has provided the District with a completed wire diagram.

**TRAINING OFFICER REPORT**

Chief provided an update on the progress of Recruit Academy; the upcoming Live Burn is scheduled for Saturday, November 13. The District is on track with Fire Drill training, and tonight is Rig Check for the District’s fire and EMS apparatus equipment. The Anderson Island Firefighters Association will also hold its monthly meeting after drill, and Chief will propose the purchase of sliding doors to convert one of the metal storage CONEX boxes from our construction project into long-term storage for home medical equipment.

**UNFINISHED BUSINESS**

Capital Building Project: Chief reported the exterior doors will be delivered next week and installed by the vendor. The electrician is ready to finalize garage lighting, and the sprinkler company will be here next week. Chief informed the Board on an issue that was recently discovered during appliance installation in the living quarters building. Apparently, the project architect designed the laundry closet in such a manner that it is too shallow to accommodate a standard-sized washer and dryer, which would encroach several inches into the hallway. Chief indicated the contractor is working our team to examine alternative solutions.

Emergency Plan: Commissioner Adler expressed the need for some sense of urgency in completing individual assignments for the broader emergency planning project, and Chief agreed.

Website Redesign: Chief indicated he has completed his professional summary and mentioned that he has hired the photographer for portraits. Commissioner Adler expressed interest in having the photographer take team photos. A/A Wheeler presented a progress update and reported A/A Vickstein has finalized the new Services page and completed a slideshow of historical photos. The website design has been examined for accessibility compliance pursuant to ADA and other regulatory requirements.

**NEW BUSINESS**

None.

**PUBLIC INPUT**

None.

**2021 BOARD MEETING SCHEDULE**

Oct 19, 2021	3:00 PM
Nov 2, 2021	3:00 PM
Nov 16, 2021	3:00 PM

**ADJOURN**

There being no further business for discussion, the meeting adjourned at 4:00 p.m.

**APPROVED:**

**ATTEST:**

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**Colleen Adler, Commissioner**

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**David Albertson, Commissioner**

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**James R. Bixler, Secretary to the Board**

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**Dale Porterfield, Commissioner**