

Chief  
James R. Bixler

Assistant Chief  
Jay Wiggins



Commissioners:  
Colleen Adler  
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## MINUTES OF JUNE 7, 2022 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Chief James R. Bixler called the meeting to order at 3:00 p.m., then postponed discussion until a full quorum was present. The meeting commenced at 3:30 p.m. once a full quorum was achieved. Commissioner Dale Porterfield, Commissioner Dave Albertson, Chief Bixler, and Administrative Assistant (A/A) Ramona Wheeler were in attendance. Also attending: Capt. Arron Reynolds and Capt. Jeff Hayes. Excused: Commissioner Colleen Adler and Assistant Chief Jay Wiggins.

### READING AND APPROVAL OF MINUTES

The minutes of May 17, 2022, Regular Board Meeting were presented; however, review of the minutes was tabled until the next regularly scheduled meeting.

### REPORTS OF OFFICERS & BOARDS

#### SECRETARY'S REPORT

No correspondence.

#### REVIEW OF RESOLUTIONS

Resolution #2022-23 Payroll & Expense vouchers #27220288 – #27220311 in the amount of \$24,142.85 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Porterfield seconded. Motion passed.

#### CHIEF'S REPORT

Chief Bixler reported on District activity, including efforts surrounding the recent Pancake Breakfast hosted at the fire station during the Memorial Day weekend. Capt. Hayes reported that 520 people attended the breakfast, and the Anderson Island Firefighters Association made over \$15,000 thanks to generous public donations during the event. Chief also commented on the current increase in emergency calls District personnel have responded to, including one busy day that resulted in four 911 emergencies.

#### TRAINING OFFICER REPORT

Chief provided an update on efforts to bring Instructor 1 training to the District. Chief reported on his recent conversation with Mr. Howard Scartozzi, who holds a leadership position with the Washington State Fire Marshal's Office, at our Pancake Breakfast. Mr. Scartozzi is currently assigned to the development and implementation of a Statewide Regional Direct Delivery program, which includes coordination of National Fire Academy courses. According to Mr. Scartozzi, they are implementing a new satellite program where most of the course work is completed online, and the model might be a good fit for our fire district.

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CA \_\_\_\_\_  
DA \_\_\_\_\_  
DP \_\_\_\_\_

**UNFINISHED BUSINESS**

Capital Building Project: No report.

Emergency Plan: Capt. Reynolds presented a status update on development of the emergency plan and reported that Deputy Director Amy Gillespie, Pierce County Department of Emergency Management, is organizing a multi-agency meeting for a strategic planning discussion on evacuation. Capt. Reynolds commented that Pierce County DEM is obligating one of the shelters to Anderson Island, with the understanding that it will remain with the yet-to-be-determined guardian indefinitely. In addition, The District plans to print the emergency brochures for distribution at the safety fair we are hosting this coming September.

Fuel Storage Tank: Chief confirmed that the fuel storage tank installation is still on hold.

Radio Communications: Chief mentioned Commissioner Adler attended the most recent Radio Steering Committee Meeting, and she provided the presentation packets made available to the Board. Further discussion was tabled until the next regular meeting.

**NEW BUSINESS**

None.

**PUBLIC INPUT**

None.

**2022 BOARD MEETING SCHEDULE**

Jun 21, 2022	3:00 PM
Jul 5, 2022	3:00 PM
Jul 19, 2022	3:00 PM
Aug 2, 2022	3:00 PM
Aug 16, 2022	3:00 PM
Sep 6, 2022	3:00 PM
Sep 20, 2022	3:00 PM

**ADJOURN**

There being no further business for discussion, the meeting adjourned at 4:00 p.m.

**APPROVED:**

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**David Albertson**, Commissioner

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**Dale Porterfield**, Commissioner

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**Colleen Adler**, Commissioner

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**James R. Bixler**, Secretary to the Board