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Commissioners:

Colleen M. Adler
David Albertson
Gordon S. Babo

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MINUTES OF JANUARY 2, 2024 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner Colleen M. Adler called the meeting to order at 3:00 p.m. Commissioner David Albertson, Chief James R. Bixler, Assistant Chief (A/C) Jay Wiggins, Admin Services Manager (ASM) Ramona Wheeler attended. Commissioner Gordon S. Babo joined the meeting via telephone. Also in attendance: Capt. Jeff Hayes and Firefighter Aidan Bibby.

BOARD CHAIR NOMINATION

Commissioner Albertson nominated Commissioner Adler to continue as Board Chair for the District's Board of Fire Commissioners. Commissioner Babo seconded the nomination to signal endorsement; all were in favor. Commissioner Adler accepted the nomination and was unanimously elected to serve as Board Chair for 2024.

OATH OF OFFICE

As Commissioner Babo was unable to attend the Board meeting in person, his swearing in ceremony has been postponed until the next regularly scheduled meeting.

READING AND APPROVAL OF MINUTES

The minutes of December 4, 2023, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes. Commissioner Adler seconded. Motion passed.

The minutes of December 19, 2023, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes. Commissioner Babo seconded.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2024-01 Volunteer Reimbursement Q4 2023 for vouchers #27240001 – #27240029 in the amount of \$12,629.76 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

Resolution #2024-02 Payroll & Expense vouchers #27240030 – #27240051 in the amount of \$35,494.15 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

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CA _____
DA _____
GB _____

Resolution #2024-03 Transfer from Reserve Fund to Current Expense Fund in the amount of \$32,000.00 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Gordon seconded. Motion passed.

CHIEF’S REPORT

2023 Wrap Up: Chief Bixler reported on December’s activities and gave an update on our support of the recent community event at the Riviera Marina. District personnel staffed Aid 27 and Marine 27 Fireboat, which were on hand for the Polar Bear Plunge to help assure safety for participants.

McNeil Island Mutual Aid Agreement: Chief reported the fire protection mutual aid contract agreement between the District and McNeil Island is scheduled to be renewed in June 2024.

TRAINING OFFICER REPORT

A/C Wiggins provided an update on planning for personnel training and informed the Board that the 2024 Training Calendar has been completed. Upon request, A/C Wiggins presented the calendar to Commissioner Albertson for review. Commissioners Albertson and Babo have requested a copy of the finalized training calendar once it has been printed for distribution.

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins gave an update and mentioned that a couple of subcontractors apparently misfiled with the State and still need to refile to correct the errors. Now that the holidays are over, we will continue to move forward with efforts to finalize the capital building project.

Park & Recreation District: Chief informed the Board that the Anderson Island Park & Recreation District recently acquired the Lutheran Church, which increases the organization’s property, service area, and structures on the island. Chief presented RCW 52.30.020 regarding fire protection within agency districts and a lengthy discussion ensued. Although challenges of providing fire protection services to the island parks has been a long-standing concern, Chief reminded the Board that the District has never approached the Anderson Island Park & Recreation District to pay for fire protection coverage of the old yellow schoolhouse. After review and discussion, it was determined that Chief will continue to conduct research into the issue.

NEW BUSINESS

None.

PUBLIC INPUT

None.

BOARD MEETING SCHEDULE

Jan 16, 2024	3:00 PM
Feb 6, 2024	3:00 PM
Feb 20, 2024	3:00 PM
Mar 5, 2024	3:00 PM
Mar 19, 2024	3:00 PM
Apr 2, 2024	3:00 PM
Apr 16, 2024	3:00 PM
May 7, 2024	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:33 p.m.

APPROVED:

ATTEST:

Colleen M. Adler, Board Chair

David Albertson, Commissioner

Gordon S. Babo, Commissioner

James R. Bixler, Secretary to the Board