

Chief  
James R. Bixler

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Jay Wiggins

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Commissioners:

Colleen M. Adler  
David Albertson  
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## MINUTES OF AUGUST 1, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Board Chair Colleen M. Adler called the meeting to order at 3:00 p.m. Commissioner David Albertson, Commissioner Gordon S. Babo, Chief James R. Bixler, Assistant Chief (A/C) Jay Wiggins, Admin Services Manager (ASM) Ramona Wheeler and Administrative Assistant (A/A) Elizabeth Vickstein attended. Additionally, leadership from South Sound 911 in attendance: Executive Director Deborah Grady, Deputy Director of Operations Mark Mears and Assistant Director of IT Tim Hannah. Also in attendance: Capt. Arron Reynolds, Capt. Jeff Hayes, Lt. Al Parker and FF Aidan Bibby.

### READING AND APPROVAL OF MINUTES

The minutes of July 18, 2023 Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes as amended. Commissioner Babo seconded. Motion passed.

### SOUTH SOUND 911 – LEADERSHIP VISITORS

South Sound 911 Executive Director Deborah Grady appeared before the Board. Director Grady introduced the organization's Deputy Director of Operations, Mark Mears and Assistant Director of IT, Tim Hannah. After opening their new facility in 2021, South Sound 911's Board of Directors determined it would be beneficial for leadership to establish connections with partner agencies through in-person informative sessions. Director Grady commenced with the scheduled presentation; discussion ensued.

## REPORTS OF OFFICERS & BOARDS

### SECRETARY'S REPORT

Chief Bixler presented a Board of Volunteer Firefighters accident report form. The form was reviewed and signed by all commissioners.

Chief Bixler shared that he had spoken with different organizations and our attorney. If Proposition 2 – EMS is approved, The District may submit a request to collect at the legal rate for EMS per the Pierce County Assessor's office. At the time of the Board meeting, 423 ballots had been returned. The rate of return for ballots for Anderson Island is approximately 20% higher than on the mainland. Paperwork has been submitted for November elections in the event either Proposition 1 or Proposition 2 fails. Chief voiced his thanks to ASM Wheeler and A/A Vickstein for their work on the election.

**REVIEW OF RESOLUTIONS**

Resolution #2023-35 Payroll & Expense vouchers #27230415 – #27230430 in the amount of \$22,372.42 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

**CHIEF’S REPORT**

Call Volume: Chief reported that call volume has been up. Since the last Board meeting, the District has responded to multiple brush fires. Brush fires have been a rare occurrence in the past few years. Chief Bixler plans to speak to a representative of the Riviera regarding code enforcement. Board Chair Adler requested thanks be extended to volunteers that responded to the brush fires.

**TRAINING OFFICER REPORT**

A/C Wiggins provided an update on personnel training. Five students have completed the EMT class and have passed the NREMT qualifying test. We are waiting for their licenses to be processed and mailed. One student’s status is pending until their test is resulted. The District currently has 17 EMTs. An Instructor 1 class is scheduled to take place September 30 and a CPR class for community will be held on August 19.

**UNFINISHED BUSINESS**

Capital Building Project: No update.

Radio Communications: Chief Bixler will reach out to Steve Taylor, City of Tacoma’s IT Manager to determine if prorating service for the District is possible. Board Chair Adler recommended attendance at a future Pierce County Fire Chiefs meeting to discuss radio use with West Pierce Fire Chief Jim Sharp.

Internet Service Provider: Chief Bixler and IT Computer Expert George Berz continue to investigate the feasibility of satellite service.

**NEW BUSINESS**

None.

**PUBLIC INPUT**

None.

**2023 BOARD MEETING SCHEDULE**

Aug 15, 2023	3:00 PM
Sep 5, 2023	3:00 PM
Sep 19, 2023	3:00 PM
Oct 3, 2023	3:00 PM
Oct 17, 2023	3:00 PM
Nov 7, 2023	3:00 PM
Nov 21, 2023	3:00 PM
Dec 4, 2023	3:00 PM ~ <i>Monday</i>
Dec 19, 2023	3:00 PM

**ADJOURN**

There being no further business for discussion, the meeting adjourned at 4:28 p.m.

**APPROVED:**

**ATTEST:**

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**Colleen M. Adler**, Board Chair

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**David Albertson**, Commissioner

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**Gordon S. Babo**, Commissioner

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**James R. Bixler**, Secretary to the Board