

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
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MINUTES OF MAY 3, 2022 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner Dale Porterfield called the meeting to order at 3:00 p.m. Commissioner Colleen Adler, Commissioner Dave Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Capt. Arron Reynolds and Capt. Jeff Hayes.

READING AND APPROVAL OF MINUTES

The minutes of April 5, 2022, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes as written. Commissioner Adler seconded. Motion passed.

The minutes of April 19, 2022, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes as written. Commissioner Porterfield seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2022-19 Payroll & Expense vouchers #27220240 – #27220263 in the amount of \$20,224.14 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

Resolution #2022-20 Transfer from Current Expense Fund to Reserve Fund in the amount of \$10,000.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

CHIEF'S REPORT

Chief Bixler gave a briefing on current District activities, reporting on station cleaning, grounds work, and the status of Pancake Breakfast preparations. In addition, Chief reported that Olympic Ambulance recently donated surplus medical equipment to the District, and an outside instructor is scheduled to provide a demonstration and instruct our team on its application in emergency patient treatment, at an upcoming fire drill.

TRAINING OFFICER REPORT

A/C Wiggins provided an update on District training for personnel and stated the team is working through the programmed class schedule. In addition, Mr. Al Parker has been registered for the CPR instructor course that

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CA _____
DA _____
DP _____

is scheduled. A/C Wiggins commented that the District does not currently have new volunteers to schedule for Firefighter Recruit Academy yet, which is planned for later this summer. We are currently planning to include recruiting efforts for community volunteers as part of the Pancake Breakfast.

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins reported that completion of the final items for the capital building construction project continues to be on hold and commented the District will follow up again this week.

Emergency Plan: Capt. Reynolds presented a status update on emergency planning and shared some of the challenges Pierce County’s Department of Emergency Management is experiencing due to employee attrition. Capt. Reynolds reported that DEM Deputy Director Amy Gillespie has taken over the primary role for Pierce County’s portion of the emergency plan that will merge with our local strategic planning efforts. Commissioner Adler commented on the tri-fold brochure draft and requested changes to better emphasize the Ready.gov information by making it more prominent in our publication.

Fuel Storage Tank: Chief commented that the fuel storage tank installation has been put on hold until final inspections are completed for the capital building construction project.

NEW BUSINESS

Commissioner Adler re-introduced discussion on our communication radios and the District’s interest in identifying a feasible alternative. Chief provided background on preliminary research he and A/C Wiggins have been conducting on the issue. After review and discussion, the Board made the decision to add Radio Communications to future agendas while the District explores options.

PUBLIC INPUT

None.

2022 BOARD MEETING SCHEDULE

May 17, 2022 3:00 PM
Jun 7, 2022 3:00 PM
Jun 21, 2022 3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 4:15 p.m.

APPROVED:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

ATTEST:

James R. Bixler, Secretary to the Board