

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:

Colleen M. Adler
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MINUTES OF JULY 18, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Board Chair Colleen M. Adler called the meeting to order at 3:00 p.m. Commissioner David Albertson, Commissioner Gordon S. Babo, Chief James R. Bixler, Assistant Chief (A/C) Jay Wiggins, and Admin Services Manager (ASM) Ramona Wheeler and Administrative Assistant (A/A) Elizabeth Vickstein attended. Also in attendance: Capt. Arron Reynolds, Capt. Jeff Hayes, and FF Aidan Bibby.

READING AND APPROVAL OF MINUTES

The minutes of July 18, 2023, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes as written. Commissioner Babo seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2023-31 Volunteer Reimbursement Q2 2023 for vouchers #27230359 – #27230387 in the amount of \$12,197.67 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

Resolution #2023-32 Payroll & Expense vouchers #27230388 – #27230414 in the amount of \$45,063.83 was available for review and discussion. After review and discussion, Commissioner Babo made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2023-33 Fire Levy Lid Lift was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

Resolution #2023-34 EMS Levy Lid Lift was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

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CA _____
DA _____
GB _____

FINANCIAL REPORT

The Financial Report for all funds through the month of June was available for review. It is comprised of the most recently closed District financials, via Pierce County’s online dashboard. Effective Cash Balance by fund as well as Investment Purchases managed by the County are reflected in this summary.

DISTRICT FUND	CASH ON HAND	INVESTMENTS	TOTAL CASH BALANCE
Current Expense Fund	\$4,658.66	\$120,796.663	\$125,455.29
Reserve Fund	\$2,897.78	\$389,988.41	\$392,886.19
G.O. Fund	\$1,927.70	\$88,115.03	\$90,042.73
Capital Project Fund	\$73,828.42	\$73,830.41	\$74,628.95

CHIEF’S REPORT

Levy Lid Lift: Chief Bixler reported that the title and description for EMS Fire Lid Lift Proposition 2 had been changed at the county level during their review with the result being that the version included in voters’ pamphlets and ballots is incorrect. Attorney Eric Quinn conveyed to Chief that this was unprecedented in his practice. Attorney Quinn held a meeting with the Washington State Prosecuting Attorney’s office this afternoon, but Chief Bixler has not yet had a chance to discuss the results of that meeting. Board Chair Adler stressed the importance of clear communication with the voters on why the EMS Levy Lid Lift will need to be run in the November election. The Board Chair also voiced that she does not believe that the District should be liable for attorney fees in time spent correcting or addressing this error. Chief confirmed that he and Attorney Quinn did receive an email from Pierce County Elections Manager Kyle Haugh containing the incorrect numbers, but it was within the body of the message and not highlighted as a modification. The singular edit requested and approved was to add the word “will” to the proposition’s explanation. Chief Bixler extended his thanks to all who prepared election mailings and to Captain Hayes and his spouse for placing campaign signs.

TRAINING OFFICER REPORT

A/C Wiggins provided an update on training. Two EMT students have passed their NREMT exam. Community CPR class took place last weekend with 10 participants. First Aid/CPR class for District members will be held this Saturday. A/A Ramona Wheeler will be attending an evaluator class to participate as an instructor for the District’s Ongoing Training and Evaluation Program (OTEP). District member physicals took place last Saturday and a second opportunity will take place this weekend.

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins spoke to Contractor Chuck Horjes this week. Progress has been made on paperwork, but filings are not complete.

Radio Communications: Chief Bixler reported that a letter was sent via email to South Sound 911. A presentation will take place at the next scheduled board meeting on August 1.

Internet Service Provider: No update.

NEW BUSINESS

None.

PUBLIC INPUT

None.

BOARD MEETING SCHEDULE

Aug 1, 2023	3:00 PM
Aug 15, 2023	3:00 PM
Sep 5, 2023	3:00 PM
Sep 19, 2023	3:00 PM
Oct 3, 2023	3:00 PM
Oct 17, 2023	3:00 PM
Nov 7, 2023	3:00 PM
Nov 21, 2023	3:00 PM
Dec 4, 2023	3:00 PM ~ <i>Monday</i>
Dec 19, 2023	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:43 p.m.

APPROVED:

ATTEST:

Colleen M. Adler, Board Chair

David Albertson, Commissioner

Gordon S. Babo, Commissioner

James R. Bixler, Secretary to the Board