

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:

Colleen M. Adler
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Gordon S. Babo

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MINUTES OF JANUARY 3, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Board Chair Colleen M. Adler called the meeting to order at 3:00 p.m. Commissioner David Albertson, Commissioner Gordon S. Babo, Chief James R. Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Capt. Arron Reynolds and Capt. Jeff Hayes.

READING AND APPROVAL OF MINUTES

The minutes of December 20, 2022, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes as written. Commissioner Babo seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

Secretary to the Board reported on correspondence received by the District regarding free training available to the commissioners. Attorney Eric Quinn will also be conducting his online financial roundtable this Friday, January 6. Chief also shared a letter from Lieutenant Commander Joseph T. Martin with the U.S. Naval Sea Cadet Corps, who commended our fireboat crew for transporting sea cadets to facilitate their participate in the Wreaths Across America ceremony hosted by American Legion Post 265 Auxiliary, at the Anderson Island cemetery. Commissioner Adler requested copies be placed into District personnel files for the fireboat crew.

REVIEW OF RESOLUTIONS

Resolution #2023-01 Volunteer Reimbursement 2022 Q4, paid in 2023, vouchers #27230001 – #27230028 in the amount of \$11,647.20 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed unanimously, and Commissioner Adler expressed the Board's appreciation to volunteers for their efforts.

Resolution #2023-02 Payroll & Expense vouchers #27230029 – #27230051 in the amount of \$31,583.74 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Babo seconded. Motion passed.

CHIEF'S REPORT

Chief Bixler reported that two current District volunteers are being considered for promotion.

TRAINING OFFICER REPORT

A/C Wiggins shared that he received a proposal from Norma Pancake, Pierce County's EMS Director, for EMT certification classes to begin in March. The bid included reimbursement for instructors, evaluators, and EMS textbooks, which have all been budgeted separately for 2023.

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CA _____
DA _____
GB _____

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins gave an update, reporting he has been in contact with Chuck Horjes Construction regarding completion of final details.

Insurance Review: Chief Bixler reported that the insurance company currently under consideration by the District sent an email thanking us for the opportunity to assess the property, but to date no formal bid proposal has been provided.

Radio Communications: Radio communications are tabled at this time.

Residency Program: A/C Wiggins and Capt. Hayes submitted an updated draft of the residency policy. Capt. Hayes reported on inquiries the District has received regarding our residency program; however, upon learning the details, no interested party has moved forward in the process.

Chief's Contract: Commissioners were presented the contract draft proposed by Chief Bixler. After review and discussion, the Board requested a revised draft be submitted for further consideration.

Employment Projection: Chief Bixler brought forward for discussion public safety grants and specifically mentioned FEMA's Staffing For Adequate Fire and Emergency Response (SAFER) grant. After review and discussion, it was determined the District will pursue potential avenues toward a SAFER grant application.

NEW BUSINESS

None.

PUBLIC INPUT

None.

BOARD MEETING SCHEDULE

Jan 17, 2023	3:00 PM
Feb 7, 2023	3:00 PM
Feb 21, 2023	3:00 PM
Mar 7, 2023	3:00 PM
Mar 21, 2023	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:45 p.m.

APPROVED:

ATTEST:

Colleen M. Adler, Board Chair

David Albertson, Commissioner

Gordon S. Babo, Commissioner

James R. Bixler, Secretary to the Board