

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
Colleen Adler
David Albertson
Dale Porterfield

Phone: (253) 884-4040

12207 Lake Josephine Blvd.
Anderson Island, WA 98303

Fax: (253) 884-4057

MINUTES OF MAY 5, 2020 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held for Anderson Island Fire/Rescue, based at 12207 Lake Josephine Blvd., Anderson Island, Washington, with commissioners joining via remote attendance technology in compliance with the Washington Governor's Proclamation (March 24, 2020) and in response to COVID-19. Commissioner Dale Porterfield called the meeting to order at 3:00 p.m. Commissioner Colleen Adler, Commissioner David Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended via the same technology. Also in attendance: Capt. Jeff Hayes.

READING AND APPROVAL OF MINUTES

The minutes of April 21, 2020, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the Minutes with one minor correction. Commissioner Adler seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2020-23 for Payroll & Expense vouchers #27200213 – #27200230 in the amount of \$15,615.92 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

CHIEF'S REPORT

Installing New M27 Engines: Chief Bixler provided a report on M27 and the installation of the new Mercury Marine V-8 engines. District personnel and marine crew volunteers were involved over two days in transporting our M27 fireboat and the new engines to Gig Harbor and returning.

Surplus Old Marine Engines: Chief introduced the option to the Board for the District to surplus the old M27 engines, which were purchased over five years ago. Commissioner Albertson made the motion to surplus the old engines, and Commissioner Adler seconded the motion. Motion passed.

Purchasing Cards: Chief provided an update on the District's efforts to secure a replacement for our previous business cards from a vendor that is no longer providing this service. Purchasing cards for administration have been arranged for through a national provider, via Washington State's government contract.

Pancake Breakfast: While the District considered several options to our traditional Memorial Weekend Pancake Breakfast, Chief informed the Board that it is not be feasible to hold this event during 2020.

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CA _____
DA _____
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TRAINING OFFICER REPORT

A/C Wiggins reported on our current personnel training status and stated that we continue to meet via remote attendance technology to conduct fire drill training for our volunteers.

UNFINISHED BUSINESS

Capital Building Project:

A/C Wiggins provided an update on current efforts by architect Dan Kinkella toward redesigning the project to make it more cost effective. Business closures and County office inaccessibility due to the COVID-19 response have impeded progress, causing the project to move forward slowly. A/C Wiggins is working with the engineer to explore viability of a swale design vs. the storm drain.

Website Redesign: A/A Wheeler reported development of the new website continues to progress, which is on track for a first phase launch in June 2020.

NEW BUSINESS

None.

PUBLIC INPUT

None.

2020 BOARD MEETING SCHEDULE

May 19, 2020	3:00 PM
Jun 2, 2020	3:00 PM
Jun 16, 2020	3:00 PM
Jul 7, 2020	3:00 PM
Jul 21, 2020	3:00 PM
Aug 4, 2020	3:00 PM
Aug 18, 2020	3:00 PM
Sep 7, 2020	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:25 p.m.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board