

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
Colleen Adler
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MINUTES OF JULY 7, 2020 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held for Anderson Island Fire/Rescue, based at 12207 Lake Josephine Blvd., Anderson Island, Washington, with commissioners joining via remote attendance technology in compliance with the extension of the Washington Governor's Proclamation and in response to COVID-19 business restrictions. Commissioner Dale Porterfield called the meeting to order at 3:00 p.m. Commissioner Colleen Adler, Commissioner David Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended via the same technology. Also in attendance: Capt. Jeff Hayes.

READING AND APPROVAL OF MINUTES

The minutes of June 16, 2020, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes as written. Commissioner Adler seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

Secretary to the Board informed commissioners that we received, signed, and submitted the 2020 contractual agreement from Pierce County to provide services at the Anderson Island ferry landing property and facilities.

REVIEW OF RESOLUTIONS

Resolution #2020-28 Volunteer Reimbursement 2020 Q2 vouchers #27200287 – #27200308 in the amount of \$10,597.16 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2020-29 Payroll & Expense vouchers #27200309 – #27200335 in the amount of \$30,909.02 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2020-30 Capital Project Expense voucher #27200336 in the amount of \$5,000.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

CHIEF'S REPORT

Chief Bixler provided an update to commissioners regarding the District's involvement on the island through the recent July 4 weekend celebration. Chief also gave a report on the successful completion of a number of current projects that have been tackled by the extra hire personnel, during the day shift.

July 7, 2020

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CA _____
DA _____
DP _____

TRAINING OFFICER REPORT

A/C Wiggins reported that, in conjunction with the State’s ‘Safe Start’ Plan for Phased Re-Opening, our District has resumed meeting in person for training and fire drills. While remote attendance technology allowed us to cover education and theory, gathering as a team provides invaluable hands-on experience with fire and EMS exercises. We are working to stay compliant during training sessions; volunteers are provided masks and encouraged to maintain the recommended six-foot distance from one another.

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins provided an update on his meeting with architect Dan Kinkella and reported that they thoroughly reviewed the list of items the District does not want included in the bidding process. According to A/C Wiggins, key approaches for this round of construction bids will include an effort to parse out sections of the overall project and provide contractors with additional time to submit bids.

Future Boat Moorage: Chief Bixler provided an update in his report on the future moorage project. He and Commissioner Porterfield recently met with one of the principals of an interested party to further discuss considerations on a parcel of land that might be feasible for the project.

Website Redesign: No new progress to report.

NEW BUSINESS

None.

PUBLIC INPUT

None.

2020 BOARD MEETING SCHEDULE

Jul 21, 2020	3:00 PM
Aug 4, 2020	3:00 PM
Aug 18, 2020	3:00 PM
Sep 1, 2020	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:45 p.m.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board