

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
Colleen Adler
David Albertson
Dale Porterfield

Phone: (253) 884-4040

12207 Lake Josephine Blvd.
Anderson Island, WA 98303

Fax: (253) 884-4057

MINUTES OF MARCH 3, 2020 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner Dale Porterfield called the meeting to order at 3:00 p.m. Commissioner Colleen Adler, Commissioner David Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Capt. Jeff Hayes.

READING AND APPROVAL OF MINUTES

The minutes of February 18, 2020, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the Minutes as written. Commissioner Adler seconded. Motion passed.

The minutes of February 27, 2020, Special Meeting of the Board were presented. Commissioner Albertson made a motion to accept the Minutes as written. Commissioner Adler seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2020-09 Payroll & Expense vouchers #27200103 – #27200123 in the amount of \$16,713.54 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

Resolution #2020-10 Capital Project Expense voucher #2720124 in the amount of \$3,000.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2020-11 Transfer from Reserve to Current Expense Fund in the amount of \$16,500.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

March 3, 2020

Page 1 of 3

CA _____
DA _____
DP _____

CHIEF'S REPORT

Coronavirus Response: Chief Bixler provided information on the rapidly changing situation regarding the coronavirus (COVID-19) and its impacts on first responders. Chief also reported that Fire Comm indicates their staff will begin in-depth screening on calls to help identify instances where coronavirus might be involved. Chief presented an update on the approach Anderson Island Fire/Rescue will implement on EMS calls for ill persons, in efforts to minimize exposure.

M27 Fireboat: Chief reported that the mechanical problems we had experienced with one of the motors on Marine 27 corrected itself before we ordered the lower unit replacement.

TRAINING OFFICER REPORT

A/C Wiggins provided an update to the Board, stating that we have four members of our team who have signed up to attend the EMS Conference later this month. Our next quarterly CPR class will be open to the public and is scheduled for Saturday, April 4. We are planning to conduct our EVIP course with updates for our firefighter volunteers again in March.

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins reiterated that all construction bids on the project, as currently submitted, have officially been rejected. The Board was informed that formal letters have been sent to notify bidding contractors of this decision. Chief Bixler reported that, according to the Bond counsel office, the District is not under a time limit in which to use the funds because the original bond was under five million dollars. Leadership is arranging a series of meetings on the project to discuss possible options.

Future Boat Moorage: Chief presented an update on the project, using a topographical-style map that had been designed by the Sitts & Hill Engineers firm as a representation of proposed future moorage, for Oro Bay. Chief also mentioned that the District has received a proposal from the grant writer on the project. Commissioner Albertson made a motion to enter into the agreement. Commissioner Adler seconded the motion. Motion passed; Chief will follow up..

Park & Recreation: No new progress.

Website Redesign: A/A Wheeler provided a brief update on the teleconference meeting with Thomas Van Nuys, the information technology expert who has been hired to complete the technical aspects of establishing the website platform and creating the template shell. Mr. Van Nuys indicated that he will move forward on the project to establish creation of the new website platform.

Department of Natural Resources: Chief reported that he has attempted to follow-up on where the DNR is with its efforts to gain legislative approval that would reestablish wildland fire protection for three islands in Puget Sound, including Anderson Island. However, he has not received any further information. Once the legislative session ends in March, we will reach out to our contact once again.

NEW BUSINESS

Chief mentioned that blue reflectors are being installed by some of our volunteers on island roads, to better identify where fire hydrants are located. Chief credited Commissioner Albertson for his tremendous efforts with County Council Chair Doug Richardson, to bring about this valuable project that will help protect residents.

PUBLIC INPUT

None.

2020 BOARD MEETING SCHEDULE

Apr 7, 2020	3:00 PM
Apr 21, 2020	3:00 PM
May 5, 2020	3:00 PM
May 19, 2020	3:00 PM
Jun 2, 2020	3:00 PM
Jun 16, 2020	3:00 PM
Jul 7, 2020	3:00 PM
Jul 21, 2020	3:00 PM
Aug 4, 2020	3:00 PM
Aug 18, 2020	3:00 PM
Sep 7, 2020	3:00 PM
Sep 21, 2020	3:00 PM
Oct 6, 2020	3:00 PM
Oct 20, 2020	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 4:20 p.m.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board