

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
Colleen Adler
David Albertson
Dale Porterfield

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MINUTES OF AUGUST 4, 2020 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held for Anderson Island Fire/Rescue, based at 12207 Lake Josephine Blvd., Anderson Island, Washington, with all attendees joining via remote attendance technology in compliance with the extension of the Washington Governor's Proclamation and in response to COVID-19 business restrictions. Commissioner Dale Porterfield called the meeting to order at 3:00 p.m. Commissioner Colleen Adler, Commissioner David Albertson, Chief Jim Bixler, and Administrative Assistant (A/A) Ramona Wheeler attended the meeting. Also in attendance: Capt. Jeff Hayes. Assistant Chief (A/C) Jay Wiggins was excused.

READING AND APPROVAL OF MINUTES

The minutes of August 4, 2020, Regular Board Meeting were presented. Commissioner Adler made a motion to accept the minutes as written. Commissioner Albertson seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2020-34 Payroll & Expense vouchers #27200359 – #27200376 in the amount of \$39,747.99 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

CHIEF'S REPORT

Chief Bixler informed commissioners that the District received notification of the county-wide Fire Safety Burn Ban, which went into effect in Pierce County on July 30, 2020. We have worked to publicize the burn ban and inform island residents that it applies to yard debris outdoor burning. Small recreational fires in designated fire rings or pits are still allowed at this time.

TRAINING OFFICER REPORT

Chief Bixler provided a brief report to the Board in A/C Wiggins' absence and commented that ongoing volunteer training continues as scheduled.

UNFINISHED BUSINESS

Capital Building Project: Chief gave an update on the progress of the redesign portion of the building project and informed commissioners that the new drawings by the engineer are complete and have been submitted to

Pierce County for review. In addition, the architect has removed all items from drawings that have been eliminated from the project and revisions were submitted to Pierce County at the end of last week.

Future Boat Moorage: Chief provided a brief report on the recommendations submitted by the grant writer, regarding strategic planning in preparation for the Port Security Grant Program (PSGP) submission in 2021.

Website Redesign: A/A Wheeler provided an update on the content focus portion of the web project, reporting that content development is moving forward, and we are now populating sections of the site. We will continue to work with Thomas Van Nuys toward implementing functionality on various landing sub-sections.

NEW BUSINESS

None.

PUBLIC INPUT

None.

2020 BOARD MEETING SCHEDULE

Aug 18, 2020	3:00 PM
Sep 1, 2020	3:00 PM
Sep 15, 2020	3:00 PM
Oct 6, 2020	3:00 PM
Oct 20, 2020	3:00 PM
Nov 3, 2020	3:00 PM
Nov 17, 2020	3:00 PM
Dec 1, 2020	3:00 PM
Dec 15, 2020	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:35 p.m.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board