

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
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MINUTES OF SEPTEMBER 15, 2020 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held for Anderson Island Fire/Rescue, based at 12207 Lake Josephine Blvd., Anderson Island, Washington, with all attendees joining via remote attendance technology in compliance with the extension of the Washington Governor's Proclamation and in response to COVID-19 business restrictions. Commissioner Dale Porterfield called the meeting to order at 3:00 p.m. Commissioner Colleen Adler, Commissioner David Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended the meeting. Also in attendance: Capt. Jeff Hayes.

READING AND APPROVAL OF MINUTES

The minutes of September 1, 2020, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes. Commissioner Adler seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

No correspondence.

REVIEW OF RESOLUTIONS

Resolution #2020-38 Payroll & Expense vouchers #27200412 – #27200431 in the amount of \$24,530.56 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

Resolution #2020-39 Capital Project Expense voucher #27200432 in the amount of \$480.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

FINANCIAL REPORT

The year-to-date 2020 Financial Report for all funds through the month of August was available for review. Comprised of the most recently closed District financials via Pierce County's online dashboard, Effective Cash Balance by fund as well as Investments managed by the County are reflected in this summary.

DISTRICT FUND	CASH ON HAND	INVESTMENTS	TOTAL CASH BALANCE
Current Expense Fund	\$27,528.42	\$13,324.97	\$40,853.39
Reserve Fund	\$5,286.23	\$343,924.84	\$349,211.07
G.O. Fund	\$3,793.40	\$74,424.67	\$78,218.07
Capital Project Fund	\$4,726.94	\$770,034.01	\$774,760.95

CHIEF'S REPORT

Station Painting Project: Chief Bixler provided an update on the progress of the station painting project that is currently underway and indicated the District anticipates completion of the project this week.

Marine Safety: Chief reported the green marker buoy that designates the water channel for safe navigation into Oro Bay has rusted through. We ordered a replacement, which should be shipped in the next few days.

Riviera Marine Access: Chief reported that the Riviera Community Club management had prepared a response to the District's original proposal for a Hold Harmless Agreement, and he presented the revised version that had been submitted by the Riviera. After review and discussion, the Board agreed the District will continue to work toward an agreement that is equitable to best meet the needs of all island residents.

Burn Ban: Chief reported that the District has responded to two burn complaint incidents that were campfire related. Residents were informed of the countywide Red Flag Burn Ban and instructed to extinguish the fires.

TRAINING OFFICER REPORT

A/C Wiggins reported that regular volunteer training continues. District officers are still working toward completing Recruit Academy until the burn ban is lifted and we can move ahead with the live burn. Meanwhile, two new recruits signed up this past week and have begun participating in training sessions.

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins gave an update to the Board and indicated the District is waiting for a response from Pierce County PALS to the most recent submission by the project engineer and architect.

Future Boat Moorage: Chief commented that there has been no new progress to report regarding land acquisition decisions. Commissioner Porterfield inquired whether the District had been able to obtain a copy of the after-action report on the most recent multi-agency marine training our boat crew and fireboat participated in, and Chief stated he will follow up with his contact.

Website Redesign: A/A Wheeler provided a brief report on her virtual meeting with Thomas Van Nuys, to review structure layout and discuss the platform's content management system (CMS). According to Mr. Van Nuys, there are some technically challenging aspects of the CMS, which may mean some dynamic functionality will be rolled out after our site is launched, in a later phase.

NEW BUSINESS

Commissioner Adler introduced a new item to be considered by the Board and began the discussion with a review of two letters from a concerned citizen regarding emergency planning on the island. After review, a lengthy discussion ensued during which the Board examined feasible options and agreed on the importance of pursuing the incorporation of an emergency evacuation plan into Anderson Island disaster planning.

PUBLIC INPUT

None.

2020 BOARD MEETING SCHEDULE

Oct 6, 2020	3:00 PM
Oct 20, 2020	3:00 PM
Nov 3, 2020	3:00 PM
Nov 17, 2020	3:00 PM
Dec 1, 2020	3:00 PM
Dec 15, 2020	3:00 PM

2021 BOARD MEETING SCHEDULE

Jan 5, 2021	3:00 PM
Jan 19, 2021	3:00 PM
Feb 2, 2021	3:00 PM
Feb 16, 2021	3:00 PM
Mar 2, 2021	3:00 PM
Mar 16, 2021	3:00 PM
Apr 6, 2021	3:00 PM
Apr 20, 2021	3:00 PM
May 4, 2021	3:00 PM
May 18, 2021	3:00 PM
Jun 1, 2021	3:00 PM
Jun 18, 2021	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 4:40 p.m.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board